

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
OCTOBER 21, 2015, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, Sandra Carr, Angela Johnson, Bruce Kennedy, Linda Smith, Peter Stevens, Sloane Jarell, Library Director

ABSENT: John Filson, Mary O'Neil, Tom Reinfuss, Susan Lee, Friends of the Library

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

1. September 16, 2015 regular meeting: Motion by Bruce Kennedy to approve the minutes of 9-16-15, seconded by Linda Smith. There was a correction in the number of attendees. With that correction the motion to approve the minutes passed unanimously.

REPORT OF THE TREASURER: Treasurer Angela Johnson reviewed her report that was in the board packet:

- We have started buying books and the checking account is going down.
- On the Statement of Financial Position there is a separate item for the Jackson Annuity.
- Vanguard transferred the Wells Fargo Stock on September 10 and Wells Fargo charged \$95 for the transfer. Everything is now in S&P except for cash.
- Stocks were down again this month: Vanguard-Hocking is down \$131.63 but earned \$28.21 in dividends.
- On the Vanguard report of balances and holdings, total assets are listed as \$18,326.36.
- Angela said she is now able to log on to the Vanguard accounts at any time to keep up to date on the status of our investments.
- On the Town budget drawdown we are at 73.46% and we still have money in maintenance. Sloane Jarell noted that there is still cleaning to be done and possibly snow shoveling to be done in December. She said we might also look into carpet cleaning for upstairs and downstairs.
- Angela said she will need to buy some checks at a cost of about \$85-95.

The board thanked Angela for all her good work on the investments and the budget. Peter Stevens said she did a terrific job. Motion by Peter Stevens to accept the Treasurer's Report, seconded by Sandra Carr with gratitude. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell reviewed her report that was in the board packet:

- Statistics are down but pretty much on a par from last year.
- The library newsletter is now being sent out with the Madison Elementary School newsletter, which goes out once a week, so the families will see what we have to offer.

- Estimates have been received for the roof and the boiler and appear to be within the CIP range.
- The budget has been submitted to the town.

There was a discussion about having the library provide a notary service and pros and cons were considered. The board decided to just leave it alone at this point and not move forward with it. Sloane said for Halloween in 2016 she was considering sponsoring a cabin at the Tohkomeupog Halloween event, to provide some advertising for the library. The board was favorable to this idea.

GALLERY: Pictures are up for month of November.

FRIENDS OF THE LIBRARY: No report.

OLD BUSINESS

Investments Update: Already covered.
Budget Planning: On as a placeholder.

NEW BUSINESS

Mahjong: There was a discussion of the popularity of the game of mahjong and it was noted that some Madison residents go to the Freedom Library to participate. It was thought that there might be some interest in having this available at the Madison Library.

Library Gardens: Sloane said the Madison Garden Club does not want to take on the responsibility of the library gardens. She said the Friends are also not interested and they suggested paying someone to do it. Chery Littlefield suggested speaking to Madison Recreation Director Mike Lane to see if this could be a summer project for Madison students. In relation to the garden, Sloane said she would like to start a seed swap next year and make a little plot of land available outside the library for kids who are interested in gardening.

OTHER BUSINESS: No other business.

ADJOURN: Motion by Bruce Kennedy to adjourn, seconded by Peter Stevens. The motion passed unanimously and the meeting adjourned at 4:20 PM.

Next meeting: November 18, 2015 @ 3:30 PM.

Town of Madison, Board of Library Trustees Meeting for October 21, 2015.

Approved Minutes
Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on October 22, 2015.

Minutes approved: November 18, 2015

Library Board of Trustees
October 21, 2015
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